



Special Projects Officer

Job description

Job Title	Special Projects Officer
Salary	£30,000 (FTE) pro rata (four days per week)
Role	Six-month contract
Location:	SANE, St. Mark's Studios, 14 Chillingworth Road, Islington, London, N7 8QJ

How we will recognise you

- Major project responsibility and scope to develop a key role
- Working for a charity which is seen to punch above its weight
- Opportunity to influence mental health policy and services at a critical juncture
- Opportunity to broaden experience of non-governmental organisations

About the role

You will make a critical contribution to innovative campaigning projects and to branding SANE in the mental health landscape, working with individuals, families and carers, health professionals and other organisations.

You will carry personal responsibility and be the focal point of contact in devising and implementing projects on demanding timescales. You will work internally with senior management and colleagues across the organisation, and externally with key partners and stakeholders.

You will work directly with the award-winning founder and Chief Executive of the organisation, giving you the opportunity to learn from her experience and leadership in a variety of roles. Drawing on its extensive knowledge of their needs, you will develop skills in empathetic communication and collaboration with people affected by mental illness.

Responsibilities

- Devise and deliver on new projects
- Be key point of contact for all stakeholders
- Secure involvement of patients, families and carers, health professionals and external partners
- Communicate effectively the aims and outcomes of projects to drive campaigns and garner support for policy and service change

SANE Changing Mental Health For Good

St Mark's Studios, 14 Chillingworth Road, Islington, London, N7 8QJ • sane.org.uk • info@sane.org.uk • 020 3805 1790
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Relevant experience

A minimum of two years' experience in a parliamentary or similar environment, with a track record of delivery. Knowledge of public affairs, the parliamentary system and the media is desirable, as is a passion for mental health.

Application process

Please send your CV to recruitment@sane.org.uk with a covering letter explaining how you meet the requirement for this role and why you would like to join SANE.

APPLICATIONS WITHOUT A FULL COVER LETTER WILL NOT BE CONSIDERED.

Only successful candidates will be contacted.